

TOWN OF PRINCETON MA  
Cable Advisory Committee  
Meeting Minutes  
May 24, 2017

CAC members in attendance: Darcy Rowell, Paul Caneen, Phil Gransewicz,

Advisory Board members in attendance: None

BoS in attendance: None

Residents: None

The Landmark: None

#### CAC Meeting

- 6:32 PM - The meeting was called to order.
- Minutes of May 10, 2017 meeting approved: 3-0
- Discussion of new business:
  - The Committee discussed the roles of the CAC in Holden and Rutland.
  - BoS needs to be the Charter Communications Point of Contact until otherwise assigned.
  - IAR has specific language on progress reports due every 3 months from Charter.
  - Charter progress awaiting end of the appeal period, 6/2/17, before proceeding.
  - PBMLB determining when to transfer Pole Licenses to Charter, piecemeal or all at once.
  - CAC members' term expire on 6/30/17. BoS to determine future "charge" for a CAC if deemed necessary. CAC suggests committee be dissolved and reappointed if required instead of being inactive.
  - Based on review of the Holden CAC website and the IAR, suggestions for future CAC tasks are:
    1. Continually review the operation of the cable TV system as per the Final License Terms and Conditions.
    2. Serve as a buffer between the consumer and the cable company when subscriber problems arise.
    3. Represent the interests of Princeton residents in the providing the best cable service possible.
    4. Foster and enhance the local access programming potential.
    5. Assist the Issuing Authority (IA), which is the BoS, and Town Administrator (TA) with ARTICLE 3 – SYSTEM SPECIFICATIONS AND CONSTRUCTION, Section 3.4 (b) – Installation Schedule, of the Issuing Authority Report (IAR) which states:
      - (b) Following the commencement of construction of the System Install, every three (3) months until the upgrade System is completed, the Licensee shall provide written reports to the Town detailing Licensee's progress in construction of the upgrade System. Licensee shall, upon request, meet with the Town to discuss such progress.
    6. Assist the IA and TA with all sections of ARTICLE 6 – PEG ACCESS CHANNEL(S) AND SUPPORT of the IAR, when the IA requests Public, Educational or Government Access from the Licensee.
- Next meeting scheduled June 7, 2017, 6:30pm
- Public Comment - none
- 7:19 PM - Meeting was adjourned